

RULES AND REGULATIONS OF BAYSWATER VILLAGE

COTTAGES AND FLATS

To ensure the efficient management of the Home, certain rules are necessary:

MIDDAY MEALS:

Lunch is served at 12h00

Meal tickets are available from the Treasurer. Arrange with the Kitchen Supervisor if you would like to have meals on a regular basis in the Dining Room.

PLEASE ADVISE THE KITCHEN SUPERVISOR, AT LEAST ONE DAY IN ADVANCE, IF MEALS WILL BE MISSED. If visiting a Hospital or Doctor, lunch will be kept, if arranged.

If you have guests for lunch the Kitchen Supervisor must be advised at least one day in advance. Meal tickets are available from the Treasurer at the normal cost.

When ill, please advise the Kitchen Supervisor so that meals can be sent to your cottage – max 2 days.

TELEPHONES:

A telephone/fax machine may be installed. Bayswater Village is however, not responsible for the application, cancellation or transferring thereof. It is the full responsibility of each individual resident.

HAIRDRESSER:

A hairdresser is available in the centre on Tuesdays and Thursdays.

NURSING ATTENTION:

Residents requiring attention, must alert the Sister on Duty by pressing the PANIC BUTTON. Keys must not be left in the lock of the front door, in order for the Nursing Personnel to be able to get entrance to your residence. If a security gate is installed at your door, please let the Manager have a key.

SECURITY:

- Please keep the Security gates of your residence **LOCKED AT ALL TIMES.**
- **E-COTTAGES:** Please wait for the Security Gate (car) to start closing **AT ALL TIMES** when leaving or returning to The Village. Please request family and friends to do likewise.
- Please refrain from opening the gate for hawkers or people unknown to you, tell them to go to the main gate. Please relay this very important point to your workers as well.
- **ALL** workers to enter and leave via the **MAIN GATE – NO EXCEPTIONS TO THIS RULE PLEASE.**
- **THIS IS FOR YOUR OWN SAFETY AND OTHERS AT BAYSWATER VILLAGE AS WELL.**

CANDLES:

Burning of candles for whatever reason, is **NOT** allowed.

WORKERS:

A copy of your worker's I.D. must be handed in to the Manager.

ACCESS TO UNITS:

We reserve the right to access any Flat/Unit for work to be done, or in cases of emergency. Entrance will be restricted to our Manager and/or Handyman.

PETS:

NO pets are allowed on the premises.

DSTV DISHES:

Permission must be obtained from Management to install a dish. The dish will be deemed to be a permanent fixture and may not be removed.

LIBRARY:

Please feel free to take out books from the Library. Please return all books before leaving The Village.

WE TRUST THAT YOU WILL ENJOY YOUR STAY AT BAYSWATER VILLAGE. IF WE CAN, IN ANY WAY, BE OF ASSISTANCE, PLEASE DO NOT HESITATE TO CONTACT THE OFFICE STAFF.